



SON FEST V

May 21, 2011

**Retail Vendor
Booth Application & Agreement**

Vendor Name: _____

Contact: _____ Title: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____

***Attached Product Form must be returned with application.**

Retail Vendor Booth Fees

Retail Vendors:

All **Retail Vendor Booth** sites measure 10' x 10' and include one table & two chairs.

Quantity	Cost	Total
_____ X	\$65* (for first space, \$40 for additional space with Maximum of 2 spaces)	\$ _____
TOTAL		\$ _____

- Retail Vendor \$100 or 10% of the total gross sales, whichever is greater.
- This additional space is intended for oversized sites – NOT additional sites
- ** Please list all electrical equipment you will be using; we have limited electricity and may not have electricity available for some items.

Retail Vendors need to provide their own tent/canopy.

Make checks payable to: Son Fest -Mail to: Son Fest, 395 Dogwood Drive, Harleton, TX 75651

I have read this Retail Vendor Application and the Retail Vendor Rules and Regulations. I agree to be bound by and perform the duties of a Retail Vendor as set forth and defined therein. The Undersigned represents and warrants that he/she has the authority and power to execute this Retail Vendor Application on behalf of and in the name of the Retail Vendor herein. Son Fest reserves the right to refuse a Retail Vendor Application for any reason. This Agreement, when signed by the Retail Vendor is a legal binding contract.

Date: _____ Signature: _____ Print Title: _____

****APPLICATIONS SUBMITTED INCOMPLETE OR WITHOUT PAYMENT CANNOT BE ACCEPTED****

For Office Use Only

Date Rec'd: _____ Total \$: _____ No. of Booths: _____

Accepted by: _____ (Son Fest)

RETAIL VENDOR PRODUCT INFORMATION

If you are selling merchandise or collecting contributions, please attach brochures or product flyers to assist Son Fest in considering the Application.

1. Please list all types of products or information you will be selling or distributing and their cost: Son Fest will limit the number of similar items vendors are selling, so please be specific, or you may be asked to remove items.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

2. Please list other events or festivals at which you have been a Vendor:

Event Name	Year
_____	_____
_____	_____
_____	_____

3. Please list all electrical equipment you will use; we have limited electricity and may not have electricity available for some items:

_____	_____
_____	_____
_____	_____

Merchandise Vendor Rules & Regulations

Son Fest V

Deadline and Acceptance

The deadline to submit Vendor applications to Son Fest is May 10, 2011. In the event an Application is received prior to that time and its accompanying Booth Fees are deposited in Son Fest's account, that will not constitute Son Fest's acceptance of the corresponding Application. Acceptance of any Application submitted to Son Fest shall be made as stated below:

Retail Vendor understands that acceptance of this Application is at the sole discretion of Son Fest. Booth space is limited and there is no guarantee that space will still be available by the submission deadline date. Further, in the event Son Fest accepts the Application, Vendor shall be bound by the terms stated herein. In the event the Application is not accepted by Son Fest, Site fee will be returned and Exhibitor will not be bound by the terms state herein. Acceptance of any Application shall be made via email by Son Fest on or before 7 (seven) days prior to the day of the festival.

Assignment of Booth Space

All applicants are required to fill out and sign the Merchandise Vendor Application along with the Rules & Regulations and mail with proper payment enclosed. Vendor should also enclose a list of all items they intend to sell along with prices. Applications will be assigned booth assignments on a first come first serve basis. Son Fest reserves the right to refuse any Retail Vendor applications including applications that do not meet the standards set for the Festival.

Booth Fees

Retail Vendor shall pay a fee for each Booth Space (hereafter called "Booth Fees") stated above in accordance with the terms stated herein. All applicants are required to fill out and sign the Retail Vendor Application/Rules & Regulations and mail with proper Booth Fee payment enclosed. Son Fest reserves the right to refuse any vendor applications including applications that do not meet the standards set for the Festival.

Additional Fees

Retail Vendors hereby agree to pay the Site Fees stated on Application which is \$100 or 10% of total gross sales, whichever is greater. The fee shall be reconciled and paid at the close of the festival.

Only items specified on the approved Vendor/Exhibitor Application will be permitted to be sold. Please provide a detailed listing.

The focus of this event is to bring praise, glory, and honor to the Lord with no entry fee to our guests. We believe that you, as a potential vendor for this festival, are honest and sincere in wanting to provide the best product to our guests. Therefore, we trust you to provide us with accurate sales amounts. However, knowing the human condition, we request and Vendor hereby agrees to submit proof and accounting for gross sales at the close of the festival, subject to Son Fest's sole discretion, in order for Son Fest to complete the reconciliation of gross sales and determine percentage splits. Vendor further agrees that all settlements on gross sales shall be done by check or cash on the day of the sales.

Sales Tax

Retail Vendor hereby agrees to collect any and all applicable taxes, and that Son Fest does not accept or assume any responsibility for state, local and or federal taxes required or the collection of those taxes.

Set Up

Vendor booths are assigned and all Vendors MUST check in with Renee Perhot when they arrive at the venue to set up. Vendor Sites will be located in a pre-determined area designated by Son Fest. Set up time for Vendors shall be Saturday, May 21st from 9:00 a.m. to 12:00 p.m. **You are required to bring your own structure**, furniture and lighting for all vendor operations. Electrical power should be provided near each site; you must bring heavy-duty extension cords and plug adaptors to connect to the sources provided. Generators will not be allowed.

Vendor site will have vehicle accessibility for load-in and load-out. After load-in, vehicle must be moved. **NO PARKING WILL BE ALLOWED AT VENDOR SITE.**

Vendors **MUST** keep their sales area clear of empty boxes and trash (crush your boxes) and have adequate garbage containers. Storage work areas behind booths must be kept orderly.

All buildings, tents, signs or enclosures put up under the terms of this agreement must have the approval of Son Fest. Any tent stakes must have safety coverings on them.

No loud speaker, amplifier, radio or other sound device can be used at the Vendor's site without the consent of Son Fest.

Booth Hours

Saturday, May 21st, 2011 10:30 a.m. to 7:00 p.m.

All Vendor booths should be open and staffed only during these hours unless otherwise approved by Son Fest. These are the maximum hours of operation during the festival.

Vendor agrees to not take down or remove sales exhibits until 6:30 p.m. the each day of the festival, unless otherwise approved by Son Fest.

Son Fest Discretion

Vendor hereby agrees to submit to the management and control of Son Fest. Vendor acknowledges its understanding that Son Fest is a Christian event that is committed to bring glory to God in all our actions. As a Christian non-profit event, Son Fest reserves the right to:

- ⌘ Make selections of Vendors and their merchandise consistent with Son Fest's mission and objectives.
- ⌘ Ask for the removal of any product that is not consistent with said mission and objectives.
- ⌘ Close any vendor site for any safety, product or service quality issues.
- ⌘ Grant to any Vendor the exclusive rights to distribute and/or sell any product during the festival.

Vendor agrees that any representative of Son Fest staff that oversees the Vendor booths shall have free access to said premises at all times.

Vendor Risk

Vendor hereby agrees that all personal property, supplies, equipment, product and merchandise in or around the Vendor area shall be on site at its own sole risk and hazard. Vendor hereby agrees to indemnify and hold Son Fest harmless from any and all claims, cause of action, suits or demands for liability, damage, loss, and/or expense arising from any injury to persons or property which may occur in

relation or connection to Vendor's, its agents, representatives, employees, guests or customers activities, acts, actions, failures or omissions in relation to the Festival at any time before, during or after the same.

Vendor acknowledges that Son Fest has informed them that the Sites are not secure facilities and that Son Fest does not guarantee the security or safety of Vendor's property, assets or sales receipts, and Vendor hereby agrees to accept full responsibility for the same.

Check Out

Vendors MUST check out with a Son Fest representative prior to tearing down and leaving the festival grounds. An additional fee may be charged if the site is not clean prior to check out.

Tear Down

Vendors may begin tearing down their booths by 6:30 p.m. However, no vehicles will be allowed on festival grounds, in the area around the Vendor tents until ½ hour after the final concert is completed.

All product and furnishings must be removed from the festival grounds by midnight, May 21st unless prior approval from Son Fest is obtained.

Merchandise Vendor Signature: _____

Print Name: _____

Title: _____

Date: _____

Merchandise Vendor Name: _____

For Official Use

Application Received: _____ Date Payment Received: _____

Vendor Accepted: _____

Son Fest Signature: _____

Print Name: _____